

# Application for Virginia in-state tuition rates

This form should be completed if you are claiming entitlement to Virginia in-state tuition rates pursuant to section 23-7.4, Code of Virginia. *All questions must be answered.* Section A must be completed by the applicant. Section B must be completed by the parent or legal guardian if the applicant is under the age of 19 or if the applicant is a dependent. Supporting documents and additional information may be requested.

If Virginia resident, name county \_\_\_\_\_ or city \_\_\_\_\_ of legal domicile.

## SECTION A — APPLICANT

1. Name of applicant \_\_\_\_\_

2. Date of birth \_\_\_\_\_ 3. Citizenship: \_\_\_\_\_ U.S. \_\_\_\_\_ Non-U.S. If non-U.S., give visa type \_\_\_\_\_  
*month/day/year*

4. Where have you lived for the past two years? List current address first:

FROM (mo/yr)	TO (mo/yr)	ADDRESS	CITY	STATE	ZIP
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5. Do you currently reside in Virginia? \_\_\_ Yes \_\_\_ No If yes, for how long? \_\_\_\_\_

6. Do your parents or legal guardian provide over half of your financial support or claim you as a tax dependent? \_\_\_ Yes \_\_\_ No  
If yes, Section B must also be completed by parent or legal guardian.

7. Will you have filed a tax return or paid income taxes to any state *other* than Virginia during the past year? \_\_\_ Yes \_\_\_ No  
If yes, which state? \_\_\_\_\_

8. For at least one year prior to the term in which you will enroll, will you have

A. filed a tax return or paid income taxes to Virginia on all earned income? \_\_\_ Yes \_\_\_ No

B. been a registered voter in Virginia? \_\_\_ Yes \_\_\_ No If yes, give date \_\_\_\_\_

C. held a valid Virginia driver's license? \_\_\_ Yes \_\_\_ No If yes, date issued \_\_\_\_\_

9. Do you own or operate a motor vehicle? \_\_\_ Yes \_\_\_ No

If yes, has it been registered in any state other than Virginia during the past year? \_\_\_ Yes \_\_\_ No

10. Are you the "military dependent" of an individual currently on active duty assigned to a permanent duty station in Virginia?

\_\_\_ Yes \_\_\_ No

If yes, check: \_\_\_ mother \_\_\_ father \_\_\_ legal guardian AND be prepared to provide the following items:

A. A copy of military orders verifying active duty military status and permanent duty station within Virginia

B. Documentation verifying Virginia residence

C. Copy of your military dependent card issued by the military

11. **Answer this question only if you live outside Virginia, but work in Virginia:**

Will you have lived outside Virginia, worked in Virginia, earned at least \$14,500, and paid Virginia income taxes on all taxable income earned in this Commonwealth for at least one year prior to the term in which you will enroll? \_\_\_ Yes \_\_\_ No

I certify, under penalty of disciplinary action, the information I have provided is true.

Date \_\_\_\_\_ Signature of applicant \_\_\_\_\_

**SECTION B — PARENT OR LEGAL GUARDIAN**

1. Name of applicant \_\_\_\_\_
2. Name of parent or legal guardian \_\_\_\_\_
3. Relationship to applicant \_\_\_\_\_
4. Citizenship: \_\_\_\_\_ U.S. \_\_\_\_\_ Non-U.S. If non-U.S., give visa type \_\_\_\_\_
5. How long have you lived in Virginia? \_\_\_\_\_
6. Where have you lived for the past two years? List current address first:

FROM (mo/yr)	TO (mo/yr)	ADDRESS	CITY	STATE	ZIP

7. Will you have filed a tax return or paid income taxes to any state *other* than Virginia during the past year?  Yes  No  
If yes, which state? \_\_\_\_\_
8. Will you have claimed the applicant as a dependent on your federal and Virginia income tax returns for the tax year prior to the term in which the applicant will enroll?  Yes  No
9. Will you have provided over half of the applicant's financial support for at least one year prior to the term in which the applicant will enroll?  Yes  No
10. For at least one year prior to the term in which the applicant will enroll, will you have
  - A. filed a tax return or paid income taxes to Virginia on all earned income?  Yes  No
  - B. been a registered voter in Virginia?  Yes  No If yes, give date \_\_\_\_\_
  - C. held a valid Virginia driver's license?  Yes  No If yes, date issued \_\_\_\_\_
11. Do you own or operate a motor vehicle?  Yes  No  
If yes, has it been registered in any state other than Virginia during the past year?  Yes  No
12. Are you or your spouse currently on active duty assigned to a permanent duty station in Virginia?  Yes  No  
If yes, check:  self  spouse  
If yes, is the applicant a "military dependent" of the family member currently on active duty assigned to a permanent duty station in Virginia?  
 Yes  No If yes, please provide the following items:
  - A. A copy of military orders verifying active duty military status and permanent duty station within Virginia
  - B. Documentation verifying Virginia residence
  - C. Copy of your military dependent card issued by the military
13. Were you a resident of the Commonwealth of Virginia and a member of the Foreign Service Office who received a foreign service assignment?  
 Yes  No If yes, date of foreign service assignment: \_\_\_\_\_
14. **Answer this question only if you or your spouse live outside Virginia, but work in Virginia:**
  - A. Will you or your spouse have lived outside Virginia, been employed in Virginia, earned at least \$14,500, and paid Virginia income taxes on all taxable income earned in this Commonwealth for at least one year prior to the term in which the applicant will enroll?  Yes  No
  - B. If the answer to A is "Yes," will the parent employed in Virginia have claimed the applicant as a dependent for federal and Virginia income tax purposes for at least one year prior to the term in which the applicant will enroll?  Yes  No

I certify all the information provided is true.

Signature of parent or guardian \_\_\_\_\_ Date \_\_\_\_\_