

I GOT A PARKING TICKET, NOW WHAT????

- 1) Pay Your Fine in the Cadet Accounting Office located in 310 Smith Hall
- 2) Save Your Ticket and Your Receipt if you wish to file an appeal
- 3) File an Appeal with Auxiliary Services located in 103 Shell Hall



Neither the VMI Police, nor Cadet Accounting can hear your appeal for a ticket.

APPEALS:

Any parking violator who wishes to file an appeal of a parking citation may do so by filing a written notice of appeal to the VMI Director of Auxiliary Services located in Shell Hall. The appeal form is available on the VMI Police Department website at <http://www.vmi.edu/cadet-life/health-and-safety/vmi-police/parking/>

No appeal will be considered until the respective fine has been paid.

All appeals will be decided by the VMI Traffic Appeals Committee based on the written information at hand.

Please see GO24 – VMI Motor Vehicle Policy for complete policy.

Violations for parking:

- 1) \$20 – Parking in other than those designated locations, first offense. Subsequent offenses will result in a fine of \$20 and the vehicle may be towed at the owner's expense.
- 2) \$50 – Failure to register a vehicle in the required time, operating an unregistered vehicle in the City of Lexington or Rockbridge County, or parking an unregistered vehicle on the VMI Post.
- 3) \$100 – Violation for unauthorized parking in designated handicapped spaces.
- 4) \$25 – Parking next to a fire hydrant.
- 5) \$25 – Obstructing traffic.
- 6) \$20 – All other violations.

Please keep in mind that addition to the fine your vehicle will be towed at the owner's expense for violations 3 & 4 above and may be towed for all other offenses.

Lack of availability of a designated parking space is not cause for violating parking rules and regulations.

Parking fines are financial obligations due to the Virginia Military Institute, collectible through all means available as an agency of the Commonwealth of Virginia.

Cadets, Employees and Visitors can pay all fines:

- 1) Electronically via Post View "Make a Payment" (Cadet Only)
- 2) By phone to (540) 464-7217
- 3) In person at the Cadet Accounting Office located in 310 Smith Hall
- 4) By mailing a payment to: Comptroller's Office, Cadet Accounting, Virginia Military Institute, Lexington, Virginia 24450

Note: All checks must be made out to the VMI Treasurer with a copy of the ticket attached. Cadet vehicle fines will be included in the VMI billing to the Cadet registered to park the vehicle. Requests for transcripts and other certifications of attendance will not be honored until all financial obligations are satisfied. In addition, Cadets with unpaid obligations will not be permitted to register for the next semester of any academic year. VMI employees may be subject to payroll deduction for failure to pay parking/moving traffic violation fees.