VIRGINIA MILITARY INSTITUTE
Lexington, Virginia

GENERAL ORDER)
NUMBER 8) 01 May 2013

POLICY REGARDING FLYING THE FLAGS AT HALF-STAFF

1. **Purpose:** The purpose of this Order is to outline the criteria for flying the flags of the United States of America and Commonwealth of Virginia at half staff along with the procedures for directing these actions.

2. The National colors will be flown at half-staff to mark the death of an individual when directed by the President of the United States (e.g. death of senior Federal official).

3. The State colors will be flown at half-staff under the following circumstances:

   a. When directed by the Governor of the Commonwealth (e.g. death of Commonwealth official).

   b. When directed by the Superintendent, for example, as in these cases:
      1) Death resulting from combat or military training of an alumnus while on active military duty.
      2) Death of a former Superintendent.
      3) Any person determined by the Superintendent to be worthy of such recognition due to services to the Institute or having a direct relationship which would warrant this recognition.

4. The flag(s) will normally be flown at half-staff on the day of death notification or day of interment, unless otherwise specified by appropriate authority.

5. When notification is received that the flag(s) are to be flown at half-staff, the Superintendent's representative will provide the Institute Sergeant Major implementing instructions, including the release of information to the Corps of Cadets. The Institute Sergeant Major will, in turn, direct the Guard Team to lower the flags to half-staff and will inform the Commandant of actions taken.

6. The Chief of Staff will send a post-wide notification of the reason the flag has been authorized to be flown at half-staff.

FOR THE SUPERINTENDENT:

Jeffrey H. Curtis
Colonel, USAF (Ret.)
Chief of Staff

OPR: COS
DIST: E