Peer Review Instructions

Peer Review Instructions:

As a reader, you can offer valuable feedback to other writers about their papers. You can also practice and develop skills in responding and proofreading that will strengthen your own skills as a reader and writer.

For this exercise, you will need to refer to the handbook *Easy Access*, Chapter 1d. For full credit, you must complete the following:

- When you review the paper, **read it aloud**.
- As you read, put a **question mark** in the margin whenever you encounter a problem understanding what the writer is trying to say.
- If any of the paragraphs lack a topic sentence, **write "no TS**" at the end of that paragraph.
- Put an **X** at the end of at least three sentences you think need to be revised and discuss why you think so in a marginal comment. NOTE: these should be sentences with substantial problems in meaning and expression, not just grammatically incorrect sentences.
- **Underline** any places where the writer has used passive voice.
- **Underline** the phrases "there are" or "there is."
- **Write "wordy"** next to any sentences that seem like they could say what they have to say in fewer words.
- **In an end comment**, describe one major strength of the paper and one major weakness. Also, check to make sure that the writer has followed correct format in his or her citations, margins, etc. If not, advise them of these format errors in your end comment.
- Put **your name** at the end of the final comment.

NOTE: It is against the honor code to fix errors or supply wording for the writer.