What is SIGI 3?
SIGI3 — pronounced “siggy three” and standing for *System of Interactive Guidance and Information* — is a special tool that can help you to plan your career. It was developed by a team of researchers and specialists at Educational Testing Service (ETS), and recently revised by Valpar International Corporation. SIGI3 is one of the most advanced education and career planning systems available. It combines the unique capabilities of the Internet with thoroughly researched information about occupations, work-related values, interests, personality types, skills, educational programs, and more.

Using SIGI 3:
Think of SIGI3 as a bag of tools. Each is useful for something - finding information you want, narrowing the list of occupations appropriate to your desires, or help with ancillary things such as resume writing. Each question you have about careers and work can be answered with some collection of these tools (that's where the guides come in). Tools sitting in a box are not going to accomplish anything. Tools are only effective in the hands of someone who knows how to use them. That someone also needs to have a goal in mind. SIGI3's tools are easy to learn, so it won't take you long to know how to use them. You have to come up with your goal and allocate enough time to reach it using the tools at hand. So let's get started:

- Go to the VMI Career Services website at: [www.vmi.edu/careerservices](http://www.vmi.edu/careerservices)

- Click on Alumni, then click on the link to Career Information Resources, then click on the SIGI 3 link. Enter “VMIAlum” for the Username and “careerservices” for the Password. This will allow you access to enter the SIGI 3 program.

- If you have not created an account, click on “I want to create a new SIGI 3 ID”

- Once you’ve entered your information, you can now click on the SIGI 3 circle. This explains the SIGI 3 program clarification feature. You can now press “next”.

*Tools on the Right*
*The right-hand side of the screen displays a list of all the tools in SIGI. To use one, just click on it. The tools are divided into the following sections:*

My Stuff - your results from using SIGI3
- **Portfolio:** as you go through SIGI3 the results of the tools that you use are saved in your Portfolio. Click this tool to view a concise summary of your work in SIGI3. You can also access many of SIGI3's most important tools from the portfolio, such as the assessments and occupational info.
- **Bookmarks:** you can bookmark occupations and videos that you like and they will appear here, as well as in your portfolio.
- **Usage Summary:** shows how much time you have spent using the various tools.
Assessments - use the results to explore occupations and majors
- **Values**: work-related values, such as Contribution to Society and High Income.
- **Interests**: interest areas, such as Art and Science.
- **Personality**: personality types that are important in all types of work.
- **Skills**: 35 skill areas
- **FastStart**: a quick way to assess all of your SIGI3 work-related factors at once.

Job Comparison - side by side match up
- **Side by Side**: select any two occupations and simultaneously view their occupational info.
- **8 in a Grid**: select up to 8 occupations and view their work factor requirements (values, skills, etc.) in a single color-coded display.

Occupational Info - where to search for jobs using assessment results
- **By Title**: browse the occupational database by job title.
- **By Majors**: select a major from a list and check out related occupations.
- **By Values**: use your Values results to find matching occupations.
- **By Interests**: use your Interests results to find matching occupations.
- **By Personality**: use your Personality Types results to find matching occupations.
- **By Skills**: use your Skills results to find matching occupations.
- **By Things to Avoid**: find occupations that do not require certain things, such as lots of writing.
- **By Video**: browse a list of short videos, watch them, and explore jobs related to the ones you like.
- **By Factor Combo**: find occupations by combining as many SIGI factors as you like.

Analysis - determine if a job is a good fit for you
- **Skills Check**: review an occupation skill by skill to get an overall rating.
- **Preparing**: rate various elements of preparing for an occupation and get an overall estimate.
- **Deciding**: analyze an occupation in terms of its potential rewards and your chances of succeeding. Helps you decide on the best choice from your list of bookmarks.

Getting There - what to do after you’ve selected a career or major
- **Coping**: ideas for dealing with college and life stresses, such as roommates and family.
- **Next Steps**: create an action plan to get started pursuing your career.
- **Resume Basics**: help in putting together a resume.
- **School Search**: access to college search web sites.
- **Military Careers**: access to Army, Navy, Air Force, Marine, and Coast Guard web sites

Additional Resources
- **Find Employers**: when you are ready for employment or want to see which occupations are in demand right now, use these links.
- **SAT, ACT, GRE prep**: access to web sites that help you prepare for these, and other, standardized tests.