VIRGINIA MILITARY INSTITUTE
Lexington, Virginia

GENERAL ORDER)
NUMBER 70) 19 October 2026

Domicile/Residency Determination
and Classification of Cadets for Tuition Purposes

1. Purpose

This policy provides guidance to cadets of the process for determining domicile/residency and classification for tuition purposes.

2. Admission Guideline

All cadets enrolled at VMI will be charged tuition at a rate set by the VMI Board of Visitors based on their determined domicile, or by program status for special summer programs and summer study abroad. During the academic year, those domiciled within the Commonwealth of Virginia or otherwise eligible (i.e. active duty military exception, etc.) will pay the in-state rate. During the academic year, those domiciled in any state other than Virginia or outside the U.S. will pay the out-of-state rate.

A cadet will be classified as in-state or out-of-state for tuition purposes by the Admissions Office at the time of his/her first admission to the Institute. The decision will be based upon information furnished in the cadet's application and other relevant information made available to, or upon the request of, the Admissions Office.

3. Application Process

Anyone applying for in-state status for tuition purposes at the same time s/he is applying for admission must submit forms prescribed by the Admissions Office. This application includes pertinent information with which to make a decision of domiciliary status, and includes a sworn statement certifying that the applicant is legally domiciled within the Commonwealth of Virginia. The application will also include such additional information as may be required in support of the sworn statement.

4. Determination of Domicile

An individual is not eligible for in-state status unless s/he, or a parent through whom the individual claims domicile, is domiciled within the Commonwealth of Virginia twelve consecutive months immediately preceding registration for the term for which in-state status is claimed and meets all other requirements for domicile or meets a statutory exception (e.g. veteran) as described in the State Council of Higher Education "Guidelines for Determining Domicile and Eligibility for In-State Tuition Rates." A copy of the SCHEV guidelines may

be found at: http://www.schev.edu/index/tuition-aid/in-state-residency/financial-aid-policy-and-procedures

5. Changes in Status: Out-of-State to In-State Status

Any cadet who has, on his/her first admission to the Institute, been classified as out-of-state for tuition purposes may apply to the Registrar's Office for a change in status. Cadets wishing to apply for a change in status must complete the Application for Review of Residency and Tuition Status Form prior to the first day of the semester for which the cadet is seeking the in-state tuition rate. Changes approved during a semester will be effective the beginning of the next following semester.

6. Changes in Status: In-State to Out-of-State Status

It is the responsibility of individual cadets to notify the Registrar's Office of any change in eligibility for the in-state tuition rate as a result of:

a. Change in the address or domicile of a cadet's parents; or
b. Change in cadet address or domicile.

Failure to notify the Registrar's Office within thirty (30) days of any address or domicile change (cadet or parents) or changes affecting eligibility for the in-state tuition rate will subject a cadet to a reassessment of past tuition and fees and/or disciplinary action.

7. Yearly Affirmation

Cadets declared in-state for tuition purposes will be required to submit a yearly affirmation of their continued domicile, as well as that of their parent(s) if a cadet is a dependent. Failure to complete the yearly affirmation will result in cadets being denied pre-registration and/or semester enrollment until such time as the declaration is filed with the Registrar's Office.

8. Administrative Appeals:

In accordance with Virginia Code § 23.1-510, VMI has established an appeals process for individuals who are denied in-state tuition, including time limitations to provide for orderly and timely resolutions of appeals, with the following stages:

1. Initial (Level 1) Decision
2. Intermediate (Level 2) Review
3. Final (Level 3) Review – VMI Tuition Appeals Committee
4. Appeal to Rockbridge County Circuit Court

9. Questions pertaining to domicile, residency, tuition status or appeals:

Prior to matriculation:	Admissions Office 540-464-7211
After matriculation:	Registrar's Office 540-464-7213

FOR THE SUPERINTENDENT:

Travis Homiak
Colonel, USMC (Ret.)
Chief of Staff

DIST: E, Cadets

OPR:

Registrar/Admissions