

# Virginia Military Institute Procurement Post

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## *Have You Heard the News!?!*

eVA is getting an update!

Check out the latest info!

Get a peek at what to expect!

[eVA Update Overview](#)

And know when to expect it!



[eVA Transition Newsroom](#)

## **Procurement Services Chats are a Success!**

Thank you to all who have attended the *Procurement Services Chats* over the last several weeks. Hopefully you gained some insight to Why we do What we do and How we do it.

If you haven't made it, another session is scheduled and your invitation will be sent out shortly.

**Chat with you Soon!**

Looking to utilize a VASCUPP Cooperative or VMI contract?

There's a link for that!

Simply visit [Contracts](#) at [vmi.edu/procurement](http://vmi.edu/procurement)

or

use these convenient links:

[VMI Contracts Portal](#)

[VASCUPP Contract Portal](#)

**Flex your buying muscle!**

**Use those contracts!**

## **Buyer User Group (eva.virginia.gov)**

**Next eVA BUG Meeting**

**August 19, 2021 @ 10am**

**Sign Up Today!**



## *What is a Sole Source Purchase?*

- A Sole Source procurement is authorized when there is **only one source** practicably available for the goods or services required.
- Sole source justification based solely on a single vendor's capability to deliver in the least amount of time is not appropriate because availability alone is not a valid basis for sole source procurement.
- All sole source procurements for non-technology goods and services over \$10,000 must be approved ***in advance*** by the Superintendent or designee.
- The Sole Source Justification Form, once submitted, requires the recommendation of Procurement Services and the approval of the Deputy Superintendent for Finance, Administration and Support.

### **The justification must include:**

**why** this is the only product or service that can meet the needs of the department; **why** this vendor is the only practicably available source to obtain this product or service; and the efforts made to locate other sources; **why** the price is considered reasonable; and the efforts that were made to conduct a noncompetitive negotiation to get the best possible price for the taxpayers.