

Virginia Military Institute

APPLICATION FOR READMISSION

Readmission guidelines may be found at: <https://www.vmi.edu/academics/support/registrar/readmission/>

QUESTIONS: For questions regarding readmission please contact [LTC Denise Young](#) with the Miller Academic Center at 540-464-7661.

REQUIRED OF ALL APPLICANTS FOR READMISSION:

- Application for Readmission
- Physical Qualifications Statement
- Certificate of Understanding of the Physical Qualifications at VMI
- COMPLETED Course Approval for Transfer Credit Forms
- Official or Unofficial Transcript for all courses taken (for past courses completed)

REQUIRED OF ALL APPLICANTS WHO HAVE BEEN AWAY FROM VMI TWO YEARS OR LONGER: (All forms listed above plus)

- History of Health & Physical Examination
- Report of Dental Exam
- Cadet Health Insurance Information
- Immunization Certificate

NOTICE: *Incomplete readmission applications will not be processed.*

Cadet Name: _____ Current Telephone: () _____

Current Address: _____

Has your address changed since you were last at VMI? ____ Yes ____ No

State of Legal Residence while at VMI: _____ State of Legal Residence Currently: _____

NOTE: *Changes in State residency will require completion of the Application for Review of Residency and Tuition Status Form.*

Cadet's Email: _____

Class: _____ Matriculation Class: _____ Major: _____

Current GPA: _____ Major GPA: _____ Hours Completed: _____

Last year of enrollment at VMI: _____ Current Major/Curriculum: _____ # of Semesters Attended: _____

Advisor: _____

Date Entered VMI: _____ Date Left VMI: _____

Desired Term of Readmission (**deadlines strictly enforced**):

Fall _____ (**Deadline: June 1**) Spring _____ (**Deadline: November 1**)

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Have you ever been arrested or convicted of a felony or misdemeanor other than a minor traffic violation? ____Yes ____No

If yes, please explain and provide supporting documentation on incident (use reverse if needed):

Have you attended another Institution since you left VMI? ____ Yes ____ No

If yes, where? _____

If yes, list in detail **ALL** courses completed or in progress, and attach your copy of the **completed and approved Transfer Credit Approval form and a transcript (official or unofficial)** documenting the grade of all courses for past terms attempted and completed. (Use reverse if necessary) Applications are **NOT** complete without appropriate approvals and documentation, and all documentation must be into the Registrar's Office by 1-June for fall readmissions, and 1-November for spring readmissions.

<u>Term</u>	<u>Course</u>	<u>Title</u>	<u>VMI Equiv.</u>	<u>Grade</u>	<u>Trans Sent?</u>	
					<u>Yes</u>	<u>No</u>
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

Are you currently in good academic and disciplinary standing at this institution?

If no, please explain:

Are you/have you completed any community service or civic work (not associated with any course imposed community service) since you left VMI?

____ Yes ____ No

If yes, please indicated type of service: _____

Please list the reasons why you left VMI:

____ Administrative Leave of Absence

____ Academic Suspension: Do you currently meet the readmission guidelines to return?

____ Yes -- I currently meet the minimum GPA and hours requirement based on readmission standards.

____ No, however, I am currently taking activity at _____ which will qualify me for return.

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NOTE: Academic plans must be outlined and approved, but do not need to be completed by the published deadline to submit a Readmission Application. (Academic plans will be reviewed by the Readmission Committee with the expectation that all courses must be successfully completed with a C or better to qualify for readmission.)

— *Disciplinary Suspension - From: _____ to _____*

(Please state in detail below how you have met the requirements of your disciplinary suspension, and what civic, academic, community service or work-related activities you have undertaken since leaving VMI. All community service plans must be pre-approved by the Commandant's Office and cleared prior to readmission.)

— *Medical Leave (Approved by Institute Physician)*

— *Resigned*

— *Other Reason: _____*

Please give pertinent facts concerning your activities since leaving VMI such as schooling, employment, military services, etc. If you have completed a term at another school, all courses and grades need to be outlined and earned grades submitted on an official transcript. (NOTE: Readmission applications will NOT be processed without extensive statement of activities while away from VMI.)

State why you wish to return to VMI rather than continue your education elsewhere: (Use separate page if needed.)

I hereby request that my application to return to VMI be considered by the Readmission Committee. I understand that my full record will be considered in this review including academic, disciplinary, medical and demerit standing so that a determination can be made pertaining to eligibility and/or conditions of readmission. (NOTE: The disciplinary status of the cadet at the time of separation will be in effect at the time of readmission. All outstanding penalties will be in effect up on readmission.)

Signature of Applicant

Date

Please return all readmission paperwork to: Virginia Military Institute
Attn: LTC Denise Young
Miller Academic Center
202 Carroll Hall
Lexington, VA 24450