Virginia Military Institute

Lexington, Virginia

SUBJECT: **Permit to Change Major Curriculum**

TO: Registrar's Office

FROM: Cadet Name:_____ Class _____ VMI Box_____

THROUGH: Heads of Both Curricula Concerned

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1) Permission is requested to change from the _____ curriculum to the _____ curriculum. – Degree Type (check one) ☐ BA ☐ BS

2) I wish the change to be effective (check one):

   ☐ At the beginning of the fall semester (August)

   ☐ At the beginning and the spring semester (January)

3) I have discussed the change of major with my academic adviser. ☐ Yes ☐ No

4) I have discussed the change of major with my parents or guardian. ☐ Yes ☐ No

CADET SIGNATURE:_____ DATE:_____

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Department Transferring From:	Department Transferring To:
☐ Approve ☐ Disapprove	☐ Approve ☐ Disapprove
Signature:_____	Signature:_____
Head of _____ Curriculum	Head of _____ Curriculum
Date:_____	Date:_____
	New Advisor:_____

Changed by Registrar's Office - Date:_____ ☐ Major ☐ Advisor ☐ Dept Head

INSTRUCTIONS: Obtain the signatures from the head of current department and then head of the department to which you wish to transfer. Your new department head should then forward the form directly to the Registrar's Office, 303 Shell Hall for processing of major and advisor change.

Updated 02/13