Common Data Set

Fall 2003

A. GENERAL INFORMATION

A1. Address Information

Name of College or University Virginia Military Institute
Mailing Address, City/State/Zip/Country Lexington, Virginia 24450
Street Address (if different), City/State/Zip/Country
Main Phone Number (540) 464-7207
WWW Home Page Address www.vmi.edu
Admissions Phone Number (540) 464-7211
Admissions Toll-free Number 1-800-767-4207
Admissions Office Mailing Address, City/State/Zip/Country VMI Office of Admissions
Lexington, Virginia 24450
Admissions Fax Number (540) 464-7746
Admissions E-mail Address admissions@vmi.edu
Is there a separate URL application site on the Internet? If so, please specify: Yes
www.vmi.edu/admissions

A2. Source of institutional control *(check one only)*

- ☒ Public
- ☐ Private (nonprofit)
- ☐ Proprietary

A3. Classify your undergraduate institution:

- ☒ Coeducational college
- ☐ Men's college
- ☐ Women's college

A4. Academic year calendar

- ☒ Semester
- ☐ Quarter
- ☐ Trimester
- ☐ Other (describe):
- ☐ 4-1-4
- ☐ Continuous
- ☐ Differs by program (describe):

A5. Degrees offered by your institution

- ☐ Certificate
- ☐ Diploma
- ☐ Associate
  - ☐ Transfer
  - ☐ Terminal
- ☒ Bachelor's
- ☐ Postbachelor's certificate
- ☐ Master's
- ☐ Post-master's certificate
- ☐ Doctoral
- ☐ First professional
- ☐ First professional certificate

B. ENROLLMENT AND PERSISTENCE

B1. Institutional Enrollment—Men and Women Provide numbers of students for each of the following categories as of the institution's official fall reporting date or as of October 15, 2003.

	FULL-TIME		PART-TIME	
	Men	**Women**	**Men**	**Women**
Undergraduates				
Degree-seeking, first-time freshmen	349	36		
Other first-year, degree-seeking	20	2		
All other degree-seeking	878	48		
Total degree-seeking	1247	86		
All other undergraduates enrolled in credit courses	-	-		
Total undergraduates	1247	86		
First-professional				
First-time, first-professional students				
All other first-professionals				
Total first-professional				
Graduate				
Degree-seeking, first-time				
All other degree-seeking				
All other graduates enrolled in credit courses				
Total graduate				

Total all undergraduates: _____1333_____

Total all graduate and professional students: _____

GRAND TOTAL ALL STUDENTS: _____1333_____

B2. Enrollment by Racial/Ethnic Category. Provide numbers of undergraduate students for each of the following categories as of the institution's official fall reporting date or as of October 15, 2003. Include international students only in the category "Nonresident aliens." Complete the "Total Undergraduates" column only if you cannot provide data for the first two columns.

	Degree-seeking First-time First year	Degree-seeking Undergraduates (include first-time first-year)	Total Undergraduates (both degree- and non-degree-seeking)
Nonresident aliens	10	35	
Black, non-Hispanic	21	74	
American Indian or Alaskan Native	-	6	
Asian or Pacific Islander	11	38	
Hispanic	12	36	
White, non-Hispanic	331	1143	
Race/ethnicity unknown	-	1	
Total	385	1333	

Persistence

B3. Number of degrees awarded by your institution from July 1, 2002, to June 30, 2003.

Certificate/diploma _____
Associate degrees _____
Bachelor's degrees _286_
Postbachelor's certificates _____
Master's degrees _____
Post-master's certificates _____
Doctoral degrees _____
First professional degrees _____
First professional certificates _____

Graduation Rates

The items in this section correspond to data elements collected by the IPEDS Web-based Data Collection System's Graduation Rate Survey (GRS). For complete instructions and definitions of data elements, see the IPEDS GRS instructions and glossary on the 2003 Web-based survey.

For Bachelor's or Equivalent Programs

Please provide data for the fall 1997 cohort if available. If fall 1997 cohort data are not available, provide data for the fall 1996 cohort.

Fall 1996 Cohort

Report for the cohort of full-time first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in fall **1996**. Include in the cohort those who entered your institution during the summer term preceding fall **1996**.

B4. Initial **1996** cohort of first-time, full-time bachelor's (or equivalent) degree-seeking undergraduate students; total all students: _____339_____

B5. Of the initial **1996** cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, or service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions: _____0_____

B6. Final **1996** cohort, after adjusting for allowable exclusions: ____339_____
(Subtract question B5 from question B4)

B7. Of the initial **1996** cohort, how many completed the program in four years or less (by August 31, 2000): ____170____

B8. Of the initial **1996** cohort, how many completed the program in more than four years but in five years or less (after August 31, 2000 and by August 31, 2001): _____46_____

B9. Of the initial **1996** cohort, how many completed the program in more than five years but in six years or less (after August 31, 2001 and by August 31, 2002): _____10_____

B10. Total graduating within six years (sum of questions B7, B8, and B9): _____226_____

B11. Six-year graduation rate for **1996** cohort (question B10 divided by question B6): _____66.7 %

Fall 1997 Cohort

Report for the cohort of full-time first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in fall **1997**. Include in the cohort those who entered your institution during the summer term preceding fall **1997**.

B4. Initial **1997** cohort of first-time, full-time bachelor's (or equivalent) degree-seeking undergraduate students; total all students: _____393_____

B5. Of the initial **1997** cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, or service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions: _____0_____

B6. Final **1997** cohort, after adjusting for allowable exclusions: ____393_____
(Subtract question B5 from question B4)

B7. Of the initial **1997** cohort, how many completed the program in four years or less (by August 31, 2001): ____200____

B8. Of the initial **1997** cohort, how many completed the program in more than four years but in five years or less (after August 31, 2001 and by August 31, 2002): _____52_____

B9. Of the initial **1997** cohort, how many completed the program in more than five years but in six years or less (after August 31, 2002 and by August 31, 2003): ___15_____

B10. Total graduating within six years (sum of questions B7, B8, and B9): __267__

B11. Six-year graduation rate for **1997** cohort (question B10 divided by question B6): ___67.9 %

Retention Rates

Report for the cohort of all full-time, first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in fall 2002 (or the preceding summer term). The initial cohort may be adjusted for students who departed for the following reasons: death, permanently disability, or service in the armed forces, foreign aid service of the federal government or official church missions. No other adjustments to the initial cohort should be made.

B22. For the cohort of all full-time bachelor's (or equivalent) degree-seeking undergraduate students who entered your institution as freshmen in fall 2002 (or the preceding summer term), what percentage was enrolled at your institution as of the date your institution calculates its official enrollment in fall 2003? 87%

C. FIRST-TIME, FIRST-YEAR (FRESHMAN) ADMISSION

Applications

C1. First-time, first-year (freshman) students: Provide the number of degree-seeking, first-time, first-year students who applied, were admitted, and enrolled (full- or part-time) in fall 2003. Include early decision, early action, and students who began studies during summer in this cohort. Applicants should include only those students who fulfilled the requirements for consideration for admission (i.e., who completed actionable applications) and who have been notified of one of the following actions: admission, nonadmission, placement on waiting list, or application withdrawn (by applicant or institution). Admitted applicants should include wait-listed students who were subsequently offered admission.

Total first-time, first-year (freshman) men who applied __1474___
Total first-time, first-year (freshman) women who applied ___135___

Total first-time, first-year (freshman) men who were admitted ___711___
Total first-time, first-year (freshman) women who were admitted ___102___

Total full-time, first-time, first-year (freshman) men who enrolled ___369___
Total part-time, first-time, first-year (freshman) men who enrolled _____

Total full-time, first-time, first-year (freshman) women who enrolled ____41___
Total part-time, first-time, first-year (freshman) women who enrolled _____

C2. Freshman wait-listed students (students who met admission requirements but whose final admission was contingent on space availability)

Do you have a policy of placing students on a waiting list? ☒ Yes ☐ No
If yes, please answer the questions below for fall 2003 admissions:

Number of qualified applicants placed on waiting list _291_
Number accepting a place on the waiting list _n/a_
Number of wait-listed students admitted __0_

Admission Requirements

C3. High school completion requirement

Check the appropriate box to identify your high school completion requirement for degree-seeking entering students:

☐ High school diploma is required and GED is accepted
☒ High school diploma is required and GED is not accepted
☐ High school diploma or equivalent is not required

C4. Does your institution require or recommend a general college-preparatory program for degree-seeking students?

☒ Require
☐ Recommend
☐ Neither require nor recommend

C5. Distribution of high school units required and/or recommended. Specify the distribution of academic high school course units required and/or recommended of all or most degree-seeking students using Carnegie units (one unit equals one year of study or its equivalent). If you use a different system for calculating units, please convert.

	Units Required	Units Recommended
Total academic units		
English	4	
Mathematics	3	4
Science	3	
Of these, units that must be lab	3	
Foreign language	3	4
Social studies	N/A	
History	N/A	
Academic electives	N/A	
Other *(specify)*	N/A	

Basis for Selection

C6. Do you have an open admission policy, under which virtually all secondary school graduates or students with GED equivalency diplomas are admitted without regard to academic record, test scores, or other qualifications? If so, check which applies: N/A

Open admission policy as described above for all students ___

Open admission policy as described above for most students, but
selective admission for out-of-state students ___
selective admission to some programs ___
other (explain) _____

C7. Relative importance of each of the following academic and nonacademic factors in your first-time, first-year, degree-seeking (freshman) admission decisions.

	Very Important	Important	Considered	Not Considered
Academic				
Secondary school record	☒	☐	☐	☐
Class rank	☒	☐	☐	☐
Recommendation(s)	☐	☐	☒	☐
Standardized test scores	☒	☐	☐	☐
Essay	☐	☐	☐	☐
Nonacademic				
Interview	☐	☒	☐	☐
Extracurricular activities	☐	☒	☐	☐
Talent/ability	☐	☐	☒	☐
Character/personal qualities	☒	☐	☐	☐
Alumni/ae relation	☐	☐	☒	☐
Geographical residence	☐	☐	☒	☐
State residency	☐	☒	☐	☐
Religious affiliation/commitment	☐	☐	☐	☐
Minority status	☐	☒	☐	☐
Volunteer work	☐	☒	☐	☐
Work experience	☐	☐	☐	☐

SAT and ACT Policies

C8. Entrance exams

A. Does your institution make use of SAT I, SAT II, or ACT scores in admission decisions for first-time, first-year, degree-seeking applicants? ☒ Yes ☐ No

If yes, place check marks in the appropriate boxes below to reflect your institution's policies for use in admission.

	ADMISSION				
	Require	**Recommend**	**Require for Some**	**Consider If Submitted**	**Not Used**
SAT I	☐	☐	☐	☐	☐
ACT	☐	☐	☐	☐	☐
SAT I or ACT (no preference)	☒	☐	☐	☐	☐
SAT I or ACT--SAT I preferred	☐	☐	☐	☐	☐
SAT I or ACT--ACT preferred	☐	☐	☐	☐	☐
SAT I and SAT II	☐	☐	☐	☐	☐
SAT I and SAT II or ACT	☐	☐	☐	☐	☐
SAT II	☐	☐	☐	☐	☐

In addition, does your institution use applicants' test scores for placement or counseling?

Placement ☐ Yes ☒ No

Counseling ☐ Yes ☒ No

B. Does your institution use the SAT I or II or the ACT for **placement only**? If so, please mark the appropriate boxes below: N/A

	PLACEMENT		
	Require	**Recommend**	**Require for some**
SAT I	☐	☐	☐
SAT II	☐	☐	☐
ACT	☐	☐	☐
SAT I or ACT	☐	☐	☐

C. Latest date by which SAT I or ACT scores must be received for fall-term admission_____

Latest date by which SAT II scores must be received for fall-term admission_____

D. If necessary, use this space to clarify your test policies (e.g., if tests are recommended for some students, or if tests are not required of some students): _____

Freshman Profile

Provide percentages for **ALL enrolled, degree-seeking, full-time and part-time, first-time, first-year (freshman) students** enrolled in fall 2003, including students who began studies during summer, international students/nonresident aliens, and students admitted under special arrangements.

C9. Percent and number of first-time, first-year (freshman) students enrolled in fall 2003 who submitted national standardized (SAT/ACT) test scores. Include information for **ALL enrolled, degree-seeking, first-time, first-year (freshman) students who submitted test scores**. Do not include partial test scores (e.g., mathematics scores but not verbal for a category of students) or combine other standardized test results (such as TOEFL) in this item. SAT scores should be recentered scores. The 25th percentile is the score that 25 percent scored at or below; the 75th percentile score is the one that 25 percent scored at or above.

Percent submitting SAT scores __84_ Number submitting SAT scores _366_
Percent submitting ACT scores __21_ Number submitting ACT scores __92_

	25th Percentile	75th Percentile
SAT I Verbal	520	610
SAT I Math	530	620
ACT Composite	22	26
ACT English		
ACT Math		

Percent of first-time, first-year (freshman) students with scores in each range:

	SAT I Verbal	SAT I Math
700-800	06.0	03.0
600-699	27.0	34.4
500-599	53.8	50.5
400-499	12.8	12.1
300-399	00.4	00.0
200-299	00.0	00.0
	100%	100%

	ACT Composite	ACT English	ACT Math
30-36	03.3		
24-29	54.3		
18-23	42.4		
12-17	00.0		
6-11	00.0		
Below 6	00.0		
	100%	100%	100%

C10. Percent of all degree-seeking, first-time, first-year (freshman) students who had high school class rank within each of the following ranges (report information for those students from whom you collected high school rank information).

Percent in top tenth of high school graduating class 13%
Percent in top quarter of high school graduating class 54%
Percent in top half of high school graduating class 89%
Percent in bottom half of high school graduating class 11%
Percent in bottom quarter of high school graduating class 1%

} Top half + bottom half = 100%.

Percent of total first-time, first-year (freshman) students who submitted high school class rank: __75.6%__

C11. Percentage of all enrolled, degree-seeking, first-time, first-year (freshman) students who had high school grade-point averages within each of the following ranges (using 4.0 scale). Report information only for those students from whom you collected high school GPA.

Percent who had GPA of 3.0 and higher	_82.8%_
Percent who had GPA between 2.0 and 2.99	_17.2%_
Percent who had GPA between 1.0 and 1.99	___0__
Percent who had GPA below 1.0	___0__
	100%

C12. Average high school GPA of all degree-seeking, first-time, first-year (freshman) students who submitted GPA: _3.349_

Percent of total first-time, first-year (freshman) students who submitted high school GPA: _99.0%_

Admission Policies

C13. Application fee

Does your institution have an application fee? ☒ Yes ☐ No
Amount of application fee: ___35.00____
Can it be waived for applicants with financial need? ☒ Yes ☐ No

C14. Application closing date

Does your institution have an application closing date? ☒ Yes ☐ No
Application closing date (fall): _March 1__
Priority date: _____

C15. Are first-time, first-year students accepted for terms other than the fall? ☐ Yes ☒ No

C16. Notification to applicants of admission decision sent *(fill in one only)*

On a rolling basis beginning (date): _January 1_
By (date): _____
Other: _____

C17. Reply policy for admitted applicants *(fill in one only)*

Must reply by (date): _____
No set date: _____
Must reply by May 1 or within _4_ weeks if notified thereafter
Other: _____

C18. Deferred admission: Does your institution allow students to postpone enrollment after admission?
☐ Yes ☒ No
If yes, maximum period of postponement: _____

C19. Early admission of high school students: Does your institution allow high school students to enroll as full-time, first-time, first-year (freshman) students one year or more before high school graduation? ☐ Yes ☒ No

C20. Common Application: Will you accept the Common Application distributed by the National Association of Secondary School Principals if submitted? ☐ Yes ☒ No
If "yes," are supplemental forms required? ☐ Yes ☐ No
Is your college a member of the Common Application Group? ☐ Yes ☐ No

Early Decision and Early Action Plans

C21. Early decision: Does your institution offer an early decision plan (an admission plan that permits students to apply and be notified of an admission decision well in advance of the regular notification date and that asks students to commit to attending if accepted) for first-time, first-year (freshman) applicants for fall enrollment? ☒ Yes ☐ No

If "yes," please complete the following:

First or only early decision plan closing date _November 15_
First or only early decision plan notification date _December 15_
Other early decision plan closing date _____
Other early decision plan notification date _____

For the Fall 2003 entering class:

Number of early decision applications received by your institution __255___
Number of applicants admitted under early decision plan __158___

Please provide significant details about your early decision plan: _____
_____

C22. Early action: Do you have a nonbinding early action plan whereby students are notified of an admission decision well in advance of the regular notification date but do not have to commit to attending your college?

☐ Yes ☒ No

If "yes," please complete the following:

Early action closing date _____
Early action notification date _____

D. TRANSFER ADMISSION

Fall Applicants

D1. Does your institution enroll transfer students? ☒ Yes ☐ No
(If no, please skip to Section E)
If yes, may transfer students earn advanced standing credit by transferring credits earned from course work completed at other colleges/universities? ☒ Yes ☐ No

D2. Provide the number of students who applied, were admitted, and enrolled as degree-seeking transfer students in fall 2003.

	Applicants	Admitted Applicants	Enrolled Applicants
Men	93	32	23
Women	9	4	3
Total	102	36	26

Application for Admission

D3. Indicate terms for which transfers may enroll:
☒ Fall ☐ Winter ☐ Spring ☐ Summer

D4. Must a transfer applicant have a minimum number of credits completed or else must apply as an entering freshman?
☐ Yes ☒ No
If yes, what is the minimum number of credits and the unit of measure? _____

D5. Indicate all items required of transfer students to apply for admission:

	Required of All	Recommended of All	Recommended of Some	Required of Some	Not required
High school transcript	X				
College transcript(s)	X				
Essay or personal statement		X			
Interview		X			
Standardized test scores	X				
Statement of good standing from prior institution(s)		X			

D6. If a minimum high school grade point average is required of transfer applicants, specify (on a 4.0 scale): _____

D7. If a minimum college grade point average is required of transfer applicants, specify (on a 4.0 scale): ___2.0____

D8. List any other application requirements specific to transfer applicants:

_____

_____

D9. List application priority, closing, notification, and candidate reply dates for transfer students. If applications are reviewed on a continuous or rolling basis, place a check mark in the "Rolling admission" column.

	Priority Date	Closing Date	Notification Date	Reply Date	Rolling Admission
Fall		March 1		May 1	X
Winter					
Spring					
Summer					

D10. Does an open admission policy, if reported, apply to transfer students? ☐ Yes ☒ No

D11. Describe additional requirements for transfer admission, if applicable:

_____

_____

Transfer Credit Policies

D12. Report the lowest grade earned for any course that may be transferred for credit: __C__

D13. Maximum number of credits or courses that may be transferred from a two-year institution:
Number *_____ Unit type _____

D14. Maximum number of credits or courses that may be transferred from a four-year institution:
Number *_____ Unit type _____

D15. Minimum number of credits that transfers must complete at your institution to earn an associate degree:
_____N/A_____

D16. Minimum number of credits that transfers must complete at your institution to earn a bachelor's degree: _____*_____

D17. Describe other transfer credit policies:

_____

_____

* No more than ½ of curriculum requirements can be transferred.

E. ACADEMIC OFFERINGS AND POLICIES

E1. Special study options: Identify those programs available at your institution. Refer to the glossary for definitions.

- ☒ Accelerated program
- ☐ Cooperative (work-study) program
- ☐ Cross-registration
- ☐ Distance learning
- ☒ Double major
- ☐ Dual enrollment
- ☐ English as a Second Language (ESL)
- ☒ Exchange student program (domestic)
- ☐ External degree program
- ☒ Other (specify): Summer Transition Program: Optional for incoming freshman.
- ☒ Honors program
- ☒ Independent study
- ☒ Internships
- ☐ Liberal arts/career combination
- ☐ Student-designed major
- ☒ Study abroad
- ☒ Teacher certification program
- ☐ Weekend college

E2. Has been removed from the CDS.

E3. Areas in which all or most students are required to complete some course work prior to graduation:

- ☐ Arts/fine arts
- ☐ Computer literacy
- ☒ English (including composition)
- ☒ Foreign languages
- ☒ History
- ☒ Other (describe): ROTC, P.E.
- ☐ Humanities
- ☒ Mathematics
- ☐ Philosophy
- ☒ Sciences (biological or physical)
- ☐ Social science

Library Collections

Report the number of holdings at the end of the 2002-03 fiscal year for each of the categories below. Refer to the Academic Libraries Survey, Section D "Library Collections," lines 22-26, column 2 for corresponding equivalents.

E4. Books, serial backfiles, and other paper materials (including government documents) [line 22]: __429,519__
E5. Current serial subscriptions [line 26]: ___741___
E6. Microforms [line 24]: __19,473__
E7. Audiovisual materials [line 25]: __5,242__
E8. E-Books [line 23]: __0__

F. STUDENT LIFE

F1. Percentages of first-time, first-year (freshman) students and all degree-seeking undergraduates enrolled in fall 2003 who fit the following categories:

	First-time, first-year (freshman) students	Undergraduates
Percent who are from out of state (exclude international/nonresident aliens)	49.1%	47.5%
Percent of men who join fraternities	0	0
Percent of women who join sororities	0	0
Percent who live in college-owned, -operated, or -affiliated housing	100%	100%
Percent who live off campus or commute	0	0
Percent of students age 25 and older	0	0.5%
Average age of full-time students	18.7	20.1
Average age of all students (full- and part-time)	18.7	20.1

F2. Activities offered Identify those programs available at your institution.

- ☒ Choral groups
- ☒ Concert band
- ☐ Dance
- ☒ Drama/theater
- ☒ Jazz band
- ☒ Literary magazine
- ☒ Marching band
- ☒ Music ensembles
- ☒ Musical theater
- ☐ Opera
- ☒ Pep band
- ☐ Radio station
- ☒ Student government
- ☒ Student newspaper
- ☐ Student-run film society
- ☐ Symphony orchestra
- ☐ Television station
- ☒ Yearbook

F3. ROTC (program offered in cooperation with Reserve Officers' Training Corps)

Army ROTC is offered:
- ☒ On campus
- ☐ At cooperating institution (name): _____

Naval ROTC is offered:
- ☒ On campus
- ☐ At cooperating institution (name): _____

Air Force ROTC is offered:
- ☒ On campus
- ☐ At cooperating institution (name): _____

F4. Housing: Check all types of college-owned, -operated, or -affiliated housing available for undergraduates at your institution.

- ☐ Coed dorms
- ☐ Men's dorms
- ☐ Women's dorms
- ☐ Apartments for married students
- ☐ Apartments for single students
- ☒ Other housing options (specify):
  Barracks (3-5 students / room)_____
- ☐ Special housing for disabled students
- ☐ Special housing for international students
- ☐ Fraternity/sorority housing
- ☐ Cooperative housing

G. ANNUAL EXPENSES

Provide 2004-2005 academic year costs of attendance for the following categories that are applicable to your institution.

☐ Check here if your institution's 2004-2005 academic year costs of attendance are not available at this time and provide an approximate date (i.e., month/day) when your institution's final 2004-2005 academic year costs of attendance will be available: _____

G1. Undergraduate full-time tuition, required fees, room and board

List the typical tuition, required fees, and room and board for a full-time undergraduate student for the FULL 2004-2005 academic year (30 semester hours or 45 quarter hours for institutions that derive annual tuition by multiplying credit hour cost by number of credits). A full academic year refers to the period of time generally extending from September to June; usually equated to two semesters, two trimesters, three quarters, or the period covered by a four-one-four plan. Room and board is defined as double occupancy and 19 meals per week or the maximum meal plan. **Required fees** include only charges that all full-time students must pay that are ***not*** included in tuition (e.g., registration, health, or activity fees.) Do ***not*** include optional fees (e.g., parking, laboratory use).

	FIRST-YEAR	UNDERGRADUATES
PRIVATE INSTITUTION Tuition:		
PUBLIC INSTITUTION Tuition: In-district:		4,050
In-state (out-of-district):		4,050
Out-of-state:		17,512
NONRESIDENT ALIEN: Tuition:		17,512
REQUIRED FEES:		4,004
ROOM AND BOARD: (on-campus)		5,474
ROOM ONLY: (on-campus)		1,692
BOARD ONLY: (on-campus meal plan)		3,782

Comprehensive tuition and room and board fee (if your college cannot provide separate tuition and room and board fees): _____

Other: _____

G2. Number of credits per term a student can take for the stated full-time tuition **12** minimum ___maximum

G3. Do tuition and fees vary by year of study (e.g., sophomore, junior, senior)? ☐ Yes ☒ No

G4. If tuition and fees vary by undergraduate instructional program, describe briefly: _____

_____

G5. Provide the estimated expenses for a typical full-time undergraduate student:

	Residents	Commuters (living at home)	Commuters (not living at home)
Books and supplies:			
Room only:			1,692
Board only:			3,782
Transportation:			
Other expenses:			

G6. Undergraduate per-credit-hour charges:

PRIVATE INSTITUTIONS:	
PUBLIC INSTITUTIONS In-district:	
In-state (out-of-district):	
Out-of-state:	
NONRESIDENT ALIENS:	

H. FINANCIAL AID

Aid Awarded to Enrolled Undergraduates

H1. Enter total dollar amounts **awarded** to enrolled full-time and less than full-time degree-seeking undergraduates **(using the same cohort reported in CDS Question B1, "total degree-seeking" undergraduates)** in the following categories. (Note: If the data being reported are final figures for the 2002-2003 academic year (see the next item below), use the 2002-2003 academic year's CDS Question B1 cohort.) Include aid awarded to international students (i.e., those not qualifying for federal aid). **Aid that is non-need-based but that was used to meet need should be reported in the need-based aid column. (For a suggested order of precedence in assigning categories of aid to cover need, see the entry for "non-need-based scholarship or grant aid" on the last page of the definitions section.)**

Indicate the academic year for which data are reported for **items H1**, **H2**, **H2A**, and **H6** below:
☐ 2003-2004 estimated or ☒ 2002-2003 final

Which needs-analysis methodology does your institution use in awarding institutional aid? **(Formerly H3)**
___ Federal methodology (FM)
___ Institutional methodology (IM)
___ Both FM and IM

	Need-based (Include non-need-based aid use to meet need.)	**Non-need-based (Exclude non-need-based aid use to meet need.)**
	$	**$**
Scholarships/Grants		
Federal	548,810	3,071,049
State (i.e., all states, not only the state in which your institution is located)	579,670	----
Institutional (endowment, alumni, or other institutional awards) and external funds awarded by the college excluding athletic aid and tuition waivers (which are reported below)	2,107,087	2,267,312
Scholarships/grants from external sources (e.g., Kiwanis, National Merit) not awarded by the college	----	1,176,230
Total Scholarships/Grants	3,235,567	6,514,591
Self-Help		
Student loans from all sources (excluding parent loans)	1,096,122	696,402
Federal Work-Study	33,021	
State and other (e.g., institutional) work-study/employment (Note: Excludes Federal Work-Study captured above.)	0	0
Total Self-Help	1,129,143	696,402
Parent Loans	0	977,468
Tuition Waivers Note: Reporting is optional. Report tuition waivers in this row if you choose to report them. Do not report tuition waivers elsewhere.	0	0
Athletic Awards	684,026	1,059,850

H2. Number of Enrolled Students Awarded Aid: List the number of degree-seeking full-time and less-than-full-time undergraduates who applied for and were awarded financial aid from any source. **Aid that is non-need-based but that was used to meet need should be counted as need-based aid.** Numbers should reflect the cohort awarded the dollars reported in H1. Note: In the chart below, students may be counted in more than one row, and full-time freshmen should also be counted as full-time undergraduates.

	First-time Full-time Freshmen	Full-time Undergrad (Incl. Fresh)	Less Than Full-time Undergrad
a) Number of degree-seeking undergraduate students (CDS Item B1 if reporting on Fall 2003 cohort)	385	1333	N/A
b) Number of students in line **a** who applied for need-based financial aid	227	687	N/A
c) Number of students in line **b** who were determined to have financial need	168	547	N/A
d) Number of students in line **c** who were awarded any financial aid	168	547	N/A
e) Number of students in line **d** who were awarded any need-based scholarship or grant aid	165	535	N/A
f) Number of students in line **d** who were awarded any need-based self-help aid	93	299	N/A
g) Number of students in line **d** who were awarded any non-need-based scholarship or grant aid	34	201	N/A
h) Number of students in line **d** whose need was fully met (exclude PLUS loans, unsubsidized loans, and private alternative loans)	62	229	N/A
i) On average, the percentage of need that was met of students who were awarded any need-based aid. Exclude any aid that was awarded in excess of need as well as any resources that were awarded to replace EFC (PLUS loans, unsubsidized loans, and private alternative loans)	84%	88%	N/A
j) The average financial aid package of those in line **d.** Exclude any resources that were awarded to replace EFC (PLUS loans, unsubsidized loans, and private alternative loans)	$12,071	$12,681	N/A
k) Average need-based scholarship or grant award of those in line **e**	$10,172	$10,906	N/A
l) Average need-based self-help award (excluding PLUS loans, unsubsidized loans, and private alternative loans) of those in line **f**	$3,800	$3,672	N/A
m) Average need-based loan (excluding PLUS loans, unsubsidized loans, and private alternative loans) of those in line **f** who were awarded a need-based loan	$3,800	$3,660	N/A

H2A. Number of Enrolled Students Awarded Non-need-based Scholarships and Grants: List the number of degree-seeking full-time and less-than-full-time undergraduates who had no financial need and who were awarded institutional—not external—non-need-based scholarship or grant aid. Numbers should reflect the cohort awarded the dollars reported in H1. Note: In the chart below, students may be counted in more than one row, and full-time freshmen should also be counted as full-time undergraduates.

	First-time Full-time Freshmen	Full-time Undergrad (Incl. Fresh)	Less Than Full-time Undergrad
n) Number of students in line **a** who had no financial need and who were awarded institutional non-need-based scholarship or grant aid (exclude those who were awarded athletic awards and tuition benefits)	75	289	N/A
o) Average dollar amount of institutional non-need-based scholarship and grant aid awarded to students in line **n**	$4,441	$6,121	N/A
p) Number of students in line **a** who were awarded an institutional non-need-based athletic scholarship or grant	17	94	N/A
q) Average dollar amount of institutional non-need-based athletic scholarships and grants awarded to students in line **p**	$12,895	$11,275	N/A

H3: Incorporated into H1 above.

H4. Provide the percentage of the 2003 undergraduate class who graduated between July 1, 2002 and June 30, 2003 and borrowed at any time through any loan programs (federal, state, subsidized, unsubsidized, private, etc.; exclude parent loans). Include only students who borrowed while enrolled at your institution. 29 %

Report the average per-borrower cumulative undergraduate indebtedness of those in line H4. Do not include money borrowed at other institutions: $15,533

Aid to Undergraduate Degree-seeking Nonresident Aliens (Note: Report numbers and dollar amounts for the same academic year checked in item H1.)

H6. Indicate your institution's policy regarding institutional scholarship and grant aid for undergraduate degree-seeking nonresident aliens:

- ☐ Institutional need-based scholarship or grant aid is available
- ☐ Institutional non-need-based scholarship or grant aid is available
- ☒ Institutional scholarship and grant aid is not available

If institutional financial aid is available for undergraduate degree-seeking nonresident aliens, provide the number of undergraduate degree-seeking nonresident aliens who were awarded need-based or non-need-based aid: N/A

Average dollar amount of institutional financial aid awarded to undergraduate degree-seeking nonresident aliens: N/A

Total dollar amount of institutional financial aid awarded to undergraduate degree-seeking nonresident aliens: N/A

Process for First-Year/Freshman Students

H7. Check off all financial aid forms domestic first-year (freshman) financial aid applicants must submit:

- ☒ FAFSA
- ☒ Institution's own financial aid form
- ☐ CSS/Financial Aid PROFILE
- ☐ State aid form
- ☐ Noncustodial (Divorced/Separated) Parent's Statement
- ☐ Business/Farm Supplement
- ☐ Other: _____

H8. Check off all financial aid forms nonresident alien first-year financial aid applicants must submit: N/A

- ☐ Institution's own financial aid form
- ☐ CSS/Financial Aid PROFILE
- ☐ Foreign Student's Financial Aid Application
- ☐ Foreign Student's Certification of Finances
- ☐ Other: _____

H9. Indicate filing dates for first-year (freshman) students:

Priority date for filing required financial aid forms: 3/1
Deadline for filing required financial aid forms: 3/1
No deadline for filing required forms (applications processed on a rolling basis): N/A

H10. Indicate notification dates for first-year (freshman) students (answer a or b):

a.) Students notified on or about (date): 4/1

b.) Students notified on a rolling basis: yes/no If yes, starting date: 3/1

H11. Indicate reply dates:

Students must reply by (date): N/A or within _____ weeks of notification.

Types of Aid Available

Please check off all types of aid available to undergraduates at your institution:

H12. Loans

FEDERAL DIRECT STUDENT LOAN PROGRAM (DIRECT LOAN)

- ☒ Direct Subsidized Stafford Loans
- ☒ Direct Unsubsidized Stafford Loans
- ☒ Direct PLUS Loans

FEDERAL FAMILY EDUCATION LOAN PROGRAM (FFEL)

- ☐ FFEL Subsidized Stafford Loans
- ☐ FFEL Unsubsidized Stafford Loans
- ☐ FFEL PLUS Loans

- ☒ Federal Perkins Loans
- ☐ Federal Nursing Loans
- ☐ State Loans
- ☐ College/university loans from institutional funds
- ☐ Other (specify): _____

H13. Scholarships and Grants

NEED-BASED:

- ☒ Federal Pell
- ☒ SEOG
- ☒ State scholarships/grants
- ☒ Private scholarships
- ☒ College/university scholarship or grant aid from institutional funds
- ☐ United Negro College Fund
- ☐ Federal Nursing Scholarship
- ☐ Other (specify): _____

H14. Check off criteria used in awarding institutional aid. Check all that apply.

Non-need	Need-based		Non-need	Need-based	
X	X	Academics	X	X	Leadership
X	X	Alumni affiliation			Minority status
		Art	X		Music/drama
X		Athletics			Religious affiliation
		Job skills	X	X	State/district residency
X		ROTC		----------	

I. INSTRUCTIONAL FACULTY AND CLASS SIZE

I-1. Please report the number of instructional faculty members in each category for Fall 2003.

The following definition of instructional faculty is used by the American Association of University Professors (AAUP) in its annual Faculty Compensation Survey. Instructional Faculty is defined as those members of the instructional-research staff whose major regular assignment is instruction, including those with released time for research. Institutions are asked to EXCLUDE:
(a) instructional faculty in preclinical and clinical medicine
(b) administrative officers with titles such as dean of students, librarian, registrar, coach, and the like, even though they may devote part of their time to classroom instruction and may have faculty status,
(c) undergraduate or graduate students who assist in the instruction of courses, but have titles such as teaching assistant, teaching fellow, and the like
(d) faculty on leave without pay, and
(e) replacement faculty for faculty on sabbatical leave.

Full-time: faculty employed on a full-time basis
Part-time: faculty teaching less than two semesters, three quarters, two trimesters, or two four-month sessions. Also includes adjuncts and part-time instructors.
Minority faculty: includes faculty who designate themselves as black, non-Hispanic; American Indian or Alaskan native; Asian or Pacific Islander; or Hispanic.
Doctorate: includes such degrees as Doctor of Education, Doctor of Juridical Science, Doctor of Public Health, and Doctor of Philosophy degree in any field such as agronomy, food technology, education, engineering, public administration, ophthalmology, or radiology.
First-professional: includes the fields of dentistry (DDS or DMD), medicine (MD), optometry (OD), osteopathic medicine (DO), pharmacy (DPharm or BPharm), podiatric medicine (DPM), veterinary medicine (DVM), chiropractic (DC or DCM), law (JD) and theological professions (MDiv, MHL).
Terminal degree: the highest degree in a field: example, M. Arch (architecture) and MFA (master of fine arts).

	Full-time	**Part-time**	**Total**
a.) Total number of instructional faculty	100	48	148
b.) Total number who are members of minority groups	6	4	10
c.) Total number who are women	15	16	31
d.) Total number who are men	85	32	117
e.) Total number who are nonresident aliens (international)	0	0	0
f.) Total number with doctorate, first professional, or other terminal degree	95	19	114
g.) Total number whose highest degree is a master's but not a terminal master's	5	26	31
h.) Total number whose highest degree is a bachelor's	0	3	3
i.) Total number whose highest degree is unknown or other (Note: Items **f**, **g**, **h**, and **i** must sum up to item **a**.)	0	0	0
ii.)			

I-2. Student to Faculty Ratio
Report the Fall 2003 ratio of full-time equivalent students (full-time plus 1/3 part time) to full-time equivalent instructional faculty (full time plus 1/3 part time). In the ratio calculations, exclude both faculty and students in stand-alone graduate or professional programs such as medicine, law, veterinary, dentistry, social work, business, or public health in which faculty teach virtually only graduate level students. Do not count undergraduate or graduate student teaching assistants as faculty.

Fall 2003 Student to Faculty ratio: __11.5__ to 1.

I-3. Undergraduate Class Size

In the table below, please use the following definitions to report information about the size of classes and class sections offered in the Fall 2003 term.

Class Sections: A class section is an organized course offered for credit, identified by discipline and number, meeting at a stated time or times in a classroom or similar setting, and not a subsection such as a laboratory or discussion session. Undergraduate class sections are defined as any sections in which at least one degree-seeking undergraduate student is enrolled for credit. Exclude distance learning classes and noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Exclude students in independent study, co-operative programs, internships, foreign language taped tutor sessions, practicums, and all students in one-on-one classes. Each class section should be counted only once and should not be duplicated because of course catalog cross-listings.

Class Subsections: A class subsection includes any subsection of a course, such as laboratory, recitation, and discussion subsections that are supplementary in nature and are scheduled to meet separately from the lecture portion of the course. Undergraduate subsections are defined as any subsections of courses in which degree-seeking undergraduate students enrolled for credit. As above, exclude noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Each class subsection should be counted only once and should not be duplicated because of cross-listings.

Using the above definitions, please report for each of the following class-size intervals the number of *class sections* and *class subsections* offered in Fall 2003. For example, a lecture class with 800 students who met at another time in 40 separate labs with 20 students should be counted once in the "100+" column in the class section column and 40 times under the "20-29" column of the class subsections table.

Number of Class Sections with Undergraduates Enrolled

Undergraduate Class Size (provide numbers)

	2-9	10-19	20-29	30-39	40-49	50-99	100+	Total
CLASS SECTIONS	149	267	177	8				601

	2-9	10-19	20-29	30-39	40-49	50-99	100+	Total
CLASS SUB-SECTIONS								

J. DEGREES CONFERRED

Degrees conferred between July 1, 2002 and June 30, 2003

Reference: IPEDS Completions, Part A

For each of the following discipline areas, provide the percentage of diplomas/certificates, associate, and bachelor's degrees awarded.

Category	Diploma/ Certificates	Associate	Bachelor's	CIP 1990 Categories to Include	CIP 2000 Categories to Include
Agriculture				1 and 2	1
Architecture				4	4
Area and ethnic studies				5	5
Biological/life sciences			04.2%	26	26
Business/marketing				8 and 52	52
Communications/communication technologies				9 and 10	9 and 10
Computer and information sciences			05.2%	11	11
Education				13	13
Engineering/engineering technologies			20.6%	14 and 15	14 and 15
English			06.6%	23	23
Foreign languages and literature			01.4%	16	16
Health professions and related sciences				51	51
Home economics and vocational home economics				19 and 20	19
Interdisciplinary studies				30	30
Law/legal studies				22	22
Liberal arts/general studies				24	24
Library science				25	25
Mathematics			00.4%	27	27
Military science and technologies				28 and 29	29
Natural resources/environmental science				3	3
Parks and recreation				31	31
Personal and miscellaneous services				12	12
Philosophy, religion, theology				38 and 39	38 and 39
Physical sciences			03.1%	40 and 41	40 and 41
Protective services/public administration				43 and 44	43 and 44
Psychology			07.4%	42	42
Social sciences and history			51.1%	45	45 and 54
Trade and industry				46, 47, 48, and 49	46, 47, 48, and 49
Visual and performing arts				50	50
Other					
TOTAL	100%	100%	100%		

A.E. Shafer, Statistical Analyst, V.M.I.
February 12, 2004