# Application for Virginia in-state tuition rates

This form should be completed if you are claiming entitlement to Virginia in-state tuition rates pursuant to section 23-7.4, Code of Virginia. *All questions must be answered.* Section A must be completed by the applicant. Section B must be completed by the parent or legal guardian if the applicant is under the age of 19 and is not married or if the applicant is a dependent. Supporting documents and additional information may be requested.

**SECTION A — APPLICANT**

1. Name of applicant _____

2. Date of birth _____ (*month/day/year*) 3. Citizenship: ❒ U.S. ❒ Non-U.S. If non-U.S., give visa type_____

4. Where have you lived for the past two years? List current address first:

| FROM (mo/yr) | TO (mo/yr) | ADDRESS | CITY | STATE | ZIP |
|---|---|---|---|---|---|
| | | | | | |
| | | | | | |
| | | | | | |

| | YES | NO |
|---|---|---|
| 5. Do you currently reside in Virginia? If yes, for how long? _____ | _____ | _____ |
| 6. Do your parents or legal guardian provide over half of your financial support or claim you as a tax dependent? If yes, Section B must also be completed by parent or legal guardian. | _____ | _____ |
| 7. Will you have filed a tax return or paid income taxes to any state *other* than Virginia during the past year? If yes, which state? _____ | _____ | _____ |
| 8. For at least one year prior to the term in which you will enroll, will you have | | |
| A. filed a tax return or paid income taxes to Virginia on all earned income? | _____ | _____ |
| B. been a registered voter in Virginia? If yes, give date_____ | _____ | _____ |
| C. held a valid Virginia driver's license? If yes, date issued_____ | _____ | _____ |
| 9. Do you own or operate a motor vehicle? | _____ | _____ |
| If yes, has it been registered in any state other than Virginia during the past year? | _____ | _____ |
| 10. Are you the "military dependent" of an individual currently on active duty assigned to a permanent duty station in Virginia? | _____ | _____ |

If yes, check: ❒ mother ❒ father ❒ legal guardian If yes, please provide the following items:

A. A copy of military orders verifying active duty military status and permanent duty station within Virginia

B. Documentation verifying Virginia residence

C. Copy of your military dependent card issued by the military

| 11. **Answer this question only if you live outside Virginia but work in Virginia:** | YES | NO |
|---|---|---|
| Will you have lived outside Virginia, worked in Virginia, earned at least $14,500, and paid Virginia income taxes on all taxable income earned in this Commonwealth for at least one year prior to the term in which you will enroll? | _____ | _____ |

I certify, under penalty of disciplinary action, the information I have provided is true.

Date _____ Signature of applicant _____

**SECTION B — PARENT OR LEGAL GUARDIAN**

1. Name of parent or legal guardian _____

2. Relationship to applicant _____

3. Citizenship: ❒ U.S. ❒ Non-U.S. If non-U.S., give visa type _____

4. How long have you lived in Virigina? _____

5. Where have you lived for the past two years? List current address first:

| FROM (mo/yr) | TO (mo/yr) | ADDRESS | CITY | STATE | ZIP |
|---|---|---|---|---|---|
| | | | | | |
| | | | | | |
| | | | | | |

| | YES | NO |
|---|---|---|
| 6. Will you have filed a tax return or paid income taxes to any state *other* than Virginia during the past year? If yes, which state? _____ | _____ | _____ |
| 7. Will you have claimed the applicant as a dependent on your federal and Virginia income tax returns for the tax year prior to the term in which the applicant will enroll? | _____ | _____ |
| 8. Will you have provided over half of the applicant's financial support for at least one year prior to the term in which the applicant will enroll? | _____ | _____ |
| 9. For at least one year prior to the term in which the applicant will enroll, will you have | | |
| A. filed a tax return or paid income taxes to Virginia on all earned income? | _____ | _____ |
| B. been a registered voter in Virginia? If yes, give date _____ | _____ | _____ |
| C. held a valid Virginia driver's license? If yes, date issued _____ | _____ | _____ |
| 10. Do you own or operate a motor vehicle? | _____ | _____ |
| If yes, has it been registered in any state other than Virginia during the past year? | _____ | _____ |

11. Are you or your spouse currently on active duty assigned to a permanent duty station in Virginia?

If yes, check: ❒ self ❒ spouse
If yes, is the applicant a "military dependent" of the family member currently on active duty assigned to a permanent duty station in Virginia?
If yes, please provide the following items:
D. A copy of military orders verifying active duty military status and permanent duty station within Virginia
E. Documentation verifying Virginia residence
F. Copy of your military dependent card issued by the military

| 12. **Answer this question only if you or your spouse live outside Virginia but work in Virginia:** | YES | NO |
|---|---|---|
| A. Will you or your spouse have lived outside Virginia, been employed in Virginia, earned at least $14,500, and paid Virginia income taxes on all taxable income earned in this Commonwealth for at least one year prior to the term in which the applicant will enroll? | _____ | _____ |
| B. If the answer to A is "Yes," will the parent employed in Virginia have claimed the applicant as a dependent for federal and Virginia income tax purposes for at least one year prior to the term in which the applicant will enroll? | _____ | _____ |

I certify all the information provided is true.

Date _____ Signature of parent or guardian _____