

# **VIRGINIA MILITARY INSTITUTE**

# HOW TO READ A DEGREE AUDIT

## **ATTENTION:**

Virginia Military Institute complies with the provision of federal laws governing the privacy and disclosure of cadet information in accordance with the Family Educational Rights and Privacy Act of 1974 (FERPA). For a full description of VMI's policies pertaining to FERPA, please visit http://www.vmi.edu/ferpa

Source: Registrar's Office - 11/12

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### Virginia Military Institute Academic Evaluation

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Student..... Mr. I. M. Testing (0999999) Name and ID Number Program....: Bachelor of Science - Civil Engineering (BS.CE) ← Degree and Major Catalog..... 2010 ← Catalog Year Ant Completion Date: 05/14 Anticipated Graduation Date Email Address....: testingim@mail.vmi.edu ← Cadet Email Address Advisor..... CAPT John E. Riester Jr. Academic Advisor Box..... 80997 Cadet VMI Box Number ◆ VMI Cumulative and Major GPA \_\_\_\_\_

THIS IS YOUR PERSONALIZED DEGREE AUDIT: It identifies requirements for your degree program; (1) VMI coursework, currently enrolled and completed; (2) Transfer coursework (if applicable). If you have any questions regarding transfer work before matriculation, contact the Admissions Office (7211), and contact the Registrar's Office for transfer work after matriculation (7213).

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PLACEMENT CREDIT: Placement credit that is awarded without semester hours must be made up with elective hours in order to meet the overall semester-hour college requirement.

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RESIDENCY AND TRANSFER LIMITS: Beginning with the Class of 2015, cadets matriculating with no advance standing must complete a minimum of SIX semesters and 75% of their degree requirements in residence at VMI. Cadets matriculating with advanced standing credit will be credited with appropriate time reduction based on transferred activity, but must complete a minimum of FOUR semesters and 50% of their academic activity in residence at VMI. SUMMER CREDIT - A maximum of 18 summer hours may be transferred from summer sessions, inter-semester sessions and internet activity from other colleges. Summer hours earned prior to matriculation or in the VMI sponsored summer study abroad programs are not included in this 18 hour limit. TRANSFER LIMIT WHILE IN RESIDENCY - Internet based courses are NOT allowed while cadets are simultaneously enrolled at VMI for the Fall or Spring semesters

ACADEMIC PROGRESS: Cadets are responsible for meeting yearly academic progress which include: Minimum GPA and cumulative earned hour requirement (based on academic class), and 24 new/yearly hours. For a complete listing of VMI academic standards, please consult your academic adviser, or view the standards on the VMI website at: http://www.vmi.edu/AcadStandard \_\_\_\_\_

GRADUATION REQUIREMENTS: In order for Cadets to graduate they must meet EACH of the following four requirements which are monitored separately: 1) Meet the minimum all college requirements of academic credit within their major, 2) Meet the required designated curriculum distribution of courses within their major, 3) Have a minimum Cumulative GPA of 2.0 and 4) Have a minimum Major GPA of 2.0.

\_\_\_\_\_\_ APPLICATION FOR GRADUATION: To receive a diploma, an Application for Graduation must be submitted to the Registrar's Office by

the start of your first class year. NOTE: Students are responsible for meeting their graduation requirements as

07/28/11 Mr. I. M. Testing Page 2 listed in the college catalog of the year they matriculate or are reclassified to after a period of separation. If you have any questions contact your academic advisor or department head. Program Status: In Progress Current..... Anticipated(\*)..... Required Earned Remaining Additional Remaining Institutional Credits: 70.00 38.50 31.50 16.50 15.00 Institutional GPA...: 2.364 Me+ Combined Credits: 140.00 38.50 101.50 16.50 85.00 Combined GPA...: 2.000 2.364 Met. (\*) Anticipates completion of in-progress and registered courses ------Statuses: W=Waived, C=Complete, I=In progress, N=Not started P=Pending completion of unfinished activity \_\_\_\_\_ I) 1: Gen.Ed. Requirements for CE Majors Credits: 20 Complete all 5 subrequirements: C) A: English Courses > Take WR-101 WR-102; Credits: 6 WR-101 English Composition I..... ST10 WR-102 English Composition II..... SP11 I) B: Science > Take PY-207 PY-208 PY-217 PY-218; Credits: 4 PY-160 General Physics I..... FL11 3) \*PR PY-208 General Physics II 1 course needed PY-155 Laboratory for PY-160..... FL11 1) \*PR PY-218 Laboratory for PY-208 1 course needed P) C: Speech > Take SE-300 SE-300 Public Speaking..... FL11 ( 1) \*PR C) D: History Courses > Take HI-103 HI-104; Credits: 6 HI-103 World History I..... FL10 HI-104 World History II..... SP11 C) E: Leadership > Take PS-344; PS-344 Leadership in Organizations. S111 С I) 2: Civil Engr. Requirements for CE Majors Credits: 10 Complete all 6 subrequirements: I) A: CE Courses > \*\*\*MINIMUM COMPETENCY: THE CE DEPARTMENT WILL ALLOW A

> MAXIMUM OF TWO CE OR GE COURSE REPEATS (REPEAT TWO > CE/GE COURSES ONCE OR REPEAT ONE CE/GE COURSE TWICE). > NO MORE THAN TWO "D" GRADES IN CE/GE COURSES CAN BE

Program Status is the current status of the Specified Requirements:

- \*In Progress Degree requirements not completed
- \*Pending(Anticipated Complete) Anticipates completion at the end of the term based on successful completion of registered activity
- \*Complete All areas of the degree requirements complete

Credit standing is outlined in relation to completed hours and institutional GPA. Cadets may meet the minimum institutional credit, however, all core areas and courses must also be met which include:

- \*Minimum Institutional Hours
- \*Minimum Combined Hours
- \*All courses required for Major
- \*VMI and Major GPA
- \*All Institutional Policies

NOTE: A cadet may have the minimum required hours for graduation, however, if the courses are NOT within the appropriate distribution of departmental requirements, the minimum GPA requirements, or within standard VMI policy, he/she has not met the institutional graduation criteria.

#### Course Distribution:

The next set of criteria outlines the distribution of courses and how each course fits into the selected curriculum. All programs are set up in the following hierarchy of activity:

- General Education Requirements
- Core Requirements (within Major)
- ROTC Requirements (Institutional Requirement)
- Physical Education Requirements (Institutional Requirement)
- Major Requirements (Listed with area sub-requirements)
- General/ Free Electives )If applicable to major)
- Civilizations and Cultures Requirement (course can count toward both this requirement and other requirements)
- Writing Intensive Requirement (course can count toward both this requirement and other requirements)

The status in the far left column indicates the status of that particular requirement or sub-requirement area:

- I In Progress (Incomplete)
- P In Progress (Pending completion of registered activity)
- W Requirement Waived (Waived areas would also require that waived credit be made up)
- N Requirement Not Yet Started
- C Requirement Complete

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> APPLIED TOWARD MEETING DEGREE REQUIREMENTS.
     > NOTE: Must have C or better in CE-206 and CE-301 to take
     > CE-423, CE-428, CE-429 and CE-444.
     > # CE-104 CE-105 CE-121 CE-123 CE-206 CE-214 CE-301
     > CE-307 CE-309 CE-310 CE-321 CE-327 CE-333 CE-322W
     > CE-350 CE-448 CE-451 CE-452;
         > TAKE CE-104 CE-105 CE-121 CE-123 CE-206
          > CE-214 CE-301 CE-307 CE-309 CE-310
          > CE-321 CE-327 CE-333 CE-322W
          > CE-350 CE-448 CE-451 CE-452
           Credits: 10
            CE-121 Surveying..... FL10 B
            CE-121 Surveying...... FETO B 3
CE-123 Engineering Calculation Tool SP11 B 2
CE-206 Solid Mechanics_______ 1 course needed
            CE-214 CE Methods With Prob & Stats FL11 ( 3) *PR
            CE-301 Structural Theory _____ 1 course needed
            CE-307 Properties of Eng. Materials______ 1 course needed
            CE-309 Fluid Mechanics 1 course needed CE-310 Soil Mechanics 1 course needed
            CE-321 Environmental Engineering______ 1 course needed
            CE-327 Reinforced Concrete Design______ 1 course needed
            CE-333 Intro to Transportation Engr 1 course needed 1 course n
            CE-350 Civil Engineering Proj Mgmt ______ 1 course needed
            CE-448 Civil Engineering Design______ 1 course needed
             CE-451 Civil Engineering Seminar______ 1 course needed
            CE-452 Seminar 1 course needed
N) B: CE Natural Science
    > Take 1 course;
     > # GE-306 or BI-101;
                                                             _____1 course needed
N) C: CE Design
     > Take 6.0 credits from courses CE-403 CE-405 CE-408
     > CE-415 CE-423 CE-428 CE-436 CE 415 CE-471;
                                                                                                    6 credits needed
N) D: Engr Science II
     > Take 3 credits from courses CE-401 CE-402 CE-404 CE-406
     > CE-429 EE-351 ME-311 ME-486;
                                                                               3 credits needed
N) E: CE Electives
     > Take 12 credits from courses CE-401 CE-402 CE-403 CE-404
     > CE-406 CE-408 CE-415 CE-428 CE-429 CE-436 CE-443 CE-455
     > CE-456 CE-457 CE-458 CE-459 CE-460 CE-412 CE-423 CE-427
     > CE-437;
                                                      _____ 12 credits needed
N) F: Engr Science I
     > #Take 1 course;
     > From CE-302 CE-412 EE-351 or ME-311;
                                                                                           1 course needed
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I)		Physical Education Requirements edits: 1	
		mplete both subrequirements:	
		A: Phys Educ	
	Τ,	> Take 3 groups;	
		> # PE-100 or PE-101;	
		> # PE-102 PE-105 PE-300;	
		Credits: 1	
		C) TAKE PE-100 OR PE-101	
		PE-101 Basic Swimming and Survival. SP11 A	0.50
		I) TAKE PE-102 PE-200 PE-211	0.00
		PE=102 Boxing	0.50) *PR
		PE-105 Wellness Concepts	1 course needed
		PE-102 Boxing FL11 ( PE-105 Wellness Concepts_ PE-300 Physical Condition	1 course needed
	AT.\	D. DE Elections	
	IN )	B: PE Electives > NOTE: PE-430 DOES NOT COUNT TOWARD THIS REQUIREMENT	
		> NOIE. FE-430 DOES NOI COUNT TOWARD THIS REQUIREMENT	
		> #Take 3 courses;	
		> From Subject PE;	
		> Except courses PE-100 PE-101 PE-102 PE-105	
		> PE-300 PE-430;	
			3 courses needed
==:			- 
I)	4:	ROTC Requirements	
		> Take 4 groups;	
		> # 2 courses from subjects AS MS NS; level 100;	
		> # 2 courses from subjects AS MS NS; level 200;	
		> # 2 courses from subjects AS MS NS; level 300;	
		> # 2 courses from subjects AS MS NS; level 400;	
		Credits: 3	
		C) TAKE 2 COURSES FROM AS MS NS; LEVEL 100	
		Credits: 2	
		MS-109 Foundations of Officership FL10 A	1
		MS-110 Intro to Leadership SP11 A	1
		I) TAKE 2 COURSES FROM AS MS NS; LEVEL 200;	
		> EXCEPT AS-214 NS-211	
		MS-209 Individual Leadership FL11 (	1) *PR
			_ 1 course needed
		N) TAKE 2 COURSES FROM AS MS NS; LEVEL 300;	
		> EXCEPT AS-313 AS-314 MS-319 MS-320 NS-311 NS-312	
		> NS-313 NS-314 NS-315 NS-318	2
		N) TAKE 2 COURSES FROM AS MS NS; LEVEL 400;	_ 2 courses needed
		> EXCEPT AS-413 AS-414 MS-419 MS-420 NS-411 NS-412	
		> NS-413 NS-414 MS-470	
		> NS-413 NS-414 MS-470	2 courses needed
==:			_ 2 Courses needed
		ME Requirements for CE Majors	
•		> Take ME-201;	
		ME-201 Statics FL11 (	
==: I)			

#### Explanation of Required areas and Sub-Requirements:

The PE Department requires four credits overall in four sub-requirements:

- 1. Take PE-100 or PE-101
- 2. Take PE-102, PE-105, PE-300
- 3. Take 3 PE courses other than the courses listed above

Overall the requirement is (I) Incomplete as the three areas have not yet been met but some of the sub-requirements have been met such as the PE-101 sub-requirement. This is designated with a C) to indicate Completed.

The status of the overall requirement is displayed, as well as the status of each sub-requirement, how the requirement was fulfilled, and any outstanding areas and special notes relating to the courses or requirement area.

Courses are flagged with helpful information that determines the status or and special considerations of the course. Some examples are:

- F Forced/Manual Override
- G Grade (Course failed the minimum grade requirement)
- GPA Credits are applied only toward GPA
- IP In Progress Course
- PR Pre-Registered Course
- R Registered Course
- RA Repeat Attempt
- RP Replacement Pending (Currently registered in course)
- S Substitution Granted
- TE Transfer Equivalent
- U Used Elsewhere

Note: These are examples of codes and are not all inclusive. A summary listing of all codes used in an individual degree audit is displayed at the  $\underline{\textbf{end}}$  of each audit.

Mr. I. M. Testing Page 5 > Take 2 groups; > # MA-123 MA-124; minimum grade C; > # MA-215 MA-311; Credits: 10 C) MA-123 MA-124; MINIMUM GRADE C Credits: 6 MA-123 Calculus & Analytical Geom I SP11 MA-124 Calculus & Analytical Geom I S111 C (See note "\*1" for related courses) I) TAKE MA-215 MA-311 MA-215 Calculus W/Analy Geometry II FL11 4) \*PR MA-311 Elem Differential Equations 1 course needed \_\_\_\_\_\_ C) 7: Chemistry Requirements for CE Majors > Take CH-137 CH-117; Credits: 4 CH-137 Intro College Chemistry I... FL10 CH-117 Laboratory for CH 137..... FL10 \_\_\_\_\_\_ N) 8: Humanities Electives for CE Majors > Take 6 credits; from subjects EC EN FA HI PH PO PS AR > GR JP SP MU EL WR; > Level 200 300 400; except EN-342; 6 credits needed (See note "\*2" for related courses) \_\_\_\_\_ N) 9: Civilizations and Cultures Requirement > Take 2 Courses; > Civilizations and Cultures courses are > designated with a "X". 2 courses needed \_\_\_\_\_\_ N) 10: Writing Intensive Requirements > Take 2 courses; > NOTE: ONE COURSE MUST BE TAKEN IN YOUR MAJOR; IF YOU > HAVE A DOUBLE MAJOR, ONE COURSE MUST BE TAKEN IN EACH > MAJOR. Writing Intensive courses are designated with > a W. 2 courses needed \_\_\_\_\_\_ OTHER COURSES: Registered Earned Credits Credits MA-123..... FL10 W 3.00 0.00 \*S(W) Calculus and Analytical Geom I BI-102..... SP11 4.00 4.00 Introductory Biology II (Credits in parentheses are anticipated earned) \_\_\_\_\_ NOTES \*1 The following are related to the block, but not applied: MA-123 Calculus and Analytical Geom FL10  $\,$  W  $\,$  0  $\,$  \*S(W) \*G \*R \*2 The following are related to the block, but not applied: PS-344 Leadership in Organizations. S111 C 3 \*U Grade - course failed the minimum grade requirement

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Civilizations and Cultures Requirement: Required of all cadets. These courses can also count toward one of the other requirements of the degree

Civilizations and Cultures courses are designated with a "X" at the end of the number.

Writing Intensive Requirement: Required of all cadets. These courses can also count toward one of the other requirements of the degree audit.

Writing Intensive courses are designated with a "W" at the end of the

#### Other Courses, Notes and Coding:

"Other Courses" reflects registered activity which was not used towards a required area. This could be for reasons such as:

- Failed or Withdrew from a course
- Zero Credit Activity
- Excess Hours (i.e. changed majors and activity cannot be used in another required area.)
- Repeated Activity since replaced.

"Notes" refers to the designated notes at the bottom of requirements section(s), and outlines all courses which could meet a certain subrequirement, however, it was **not** used due to the following reason(s):

- G Grade Failed Minimum Grade Requirement
- IP Course In Progress (Grade not yet earned)
- R Replaced Activity
- RP Replacement Pending
- TE Transfer Equivalency
- U Used (Course could apply, however it was used in another subrequirement and cannot be reused for more than one requirement.

NOTE: These are examples of codes and are not all inclusive. As codes are added to the report the glossary key of codes used within the degree audit is summarized at the end of each individualized audit.

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- \*PR Preregistered The course has not yet started

  \*R Replaced This instance of the course has been replaced

  \*S Status Items with this status may not be applied to the program

  \*U Used! has already been used elsewhere